

MINUTES: October 15, 2024  
MEETING: NORTH FLORIDA COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Ricky Lyons  
Mr. Billy Washington  
Mr. Al Williams  
Mr. Gary Wright  
Mr. Travis Coker

TRUSTEES ABSENT: Mrs. Sandra Haas  
Mr. David Howell

STAFF PRESENT: Larry Akers  
Rachel Collazo, Recording Secretary  
Tyler Coody  
David Dunkle  
Aaron Franklin, Recording Technician  
Dani Mays  
Traci McClung  
Jennifer Page  
Micah Rodgers  
Kristin Summers  
Michelle Wheeler  
Lynn Wyche  
Mr. Mitchell Herring, Board Attorney

VISITORS PRESENT: Diane Williams

The meeting was called to order at 5:30 pm by Chair Lyons, who asked Mr. Billy Washington to open the meeting with prayer and lead the pledge of allegiance.

President Grosskopf introduced new employee Rachel Collazo.

**MOTION:** (Haas/Williams) That the District Board of Trustees adopts the agenda with a correction to be made on Item IV changing August to September. Hearing no objections, the motion carried by general consent.

### **PUBLIC INPUT**

Dr. Grosskopf stated there have been no requests for public input.

### **ACADEMIC AFFAIRS**

Kristin Summers presented the following:

**MOTION:** (Coker/Washington) That the District Board of Trustees approves the Dual Enrollment Articulation Agreements for Public School Boards, Private Schools, Home Education Programs, and Personalized Education Programs within NFC's service district for the 2025-2026 academic year. The motion carried unanimously.

**MOTION:** (Coker/Washington) That the District Board of Trustees for North Florida College approves the Early College Contracts for Public School Boards within NFC's service district for the 2025-2026 academic year. The motion carried unanimously.

Vice President Jennifer Page presented the following:

6-C general Education Review Course Offerings. Dr. Grosskopf discussed recent decisions for boards to approve General Education Curriculum. Universities are 6 months ahead of us. This is regarding removing certain controversial courses out of General Education Core Requirements and moving them into electives. We are waiting for a letter from the State on revisions required but have not received them. The Chancellor shared they have waived the October 31<sup>st</sup> deadline, but we have no official word from the State. Our General Education Course Offerings were just approved in June and faculty decisions on General Education have been submitted to DOE, the changes are new.

Mr. Washington suggested taking action to request staff to ask for an extension. Dr. Grosskopf stated that extensions are not granted for any reason. Mr. Herring asked if there was a need for calling an emergency meeting. Mr. Herring recommended checking calendars for a date where a special meeting could take place if NFC receives the document in time from the State for a meeting to take place.

**MOTION:** (Coker/Washington) That the District Board of Trustees for North Florida College schedules a special/emergency meeting on October 30, 2024, at 5:30pm. The motion carried unanimously.

### **CAREER AND WORKFORCE EDUCATION**

Mr. David Dunkle presented the following:

**MOTION:** (Coker/Washington) That the District Board of Trustees for North Florida College approves the attached BridgesEXP agreement for the Allied Health department. The motion carried unanimously.

**MOTION:** (Coker/Washington) That the District Board of Trustees for North Florida College approves the attached agreement for the Welding department with American Welding Society. The motion carried unanimously.

### **ADMINISTRATIVE AND BUSINESS SERVICES**

Dean Micah Rodgers presented the following:

**MOTION:** (Wright/Williams) That the District Board of Trustees approves the Warrant List for

September 2024. The motion carried unanimously.

The Statement of Account for August and the Current Funds Unrestricted Revenue and Expenditure Reports were presented as informational items. The Florida Prime account is earning 5.33%.

**MOTION:** (Washington/Williams) That the District Board of Trustees approves the Annual Comprehensive Safety Inspection Report. Facilities in Madison and Perry have been reviewed and zero violations were found. The motion carried unanimously.

### **DEVELOPMENT AND EXTERNAL AFFAIRS**

Director Traci McClung shared information regarding donations that were received from sister institutions for Hurricane Relief supplies, cash, and gift cards. NFC has set up a student relief fund to house these funds. In addition to cash and cards donations, a number of goods have been received.

She also shared the sad news that Mrs. Elesta Pritchett passed on. This is a great loss and she will be sorely missed.

### **OFFICE OF COMMUNICATIONS**

**MOTION:** (Coker/Williams) That the District Board of Trustees approves revising the Board of Trustees Procedure Manual (as attached) to the following: 1.06 Procedures for the District Board of Trustees, removing language to advertise in newspapers. The motion carried unanimously.

### **PRESIDENT'S HIGHLIGHTS**

Dr. Grosskopf gave an overview of the following: Onsite visits for Accreditation with SACSCOC have gone virtual due to the recent hurricanes. Most staff have had multiple meetings. Mr. Washington met with three of SACSCOC board members this afternoon to discuss the governance aspect of the board. It was explained to SACSCOC that the Board could not come together as a whole unless a special meeting was held. They understood and Dr. Grosskopf stated that Mr. Washington did an excellent job representing the Board.

In a Journal called "Encora" which focuses on Social Media, NFC was mentioned next to UM and UCLA in an article named, "Rising Stars in Social Media Communication." Feedback was given from students across the country. We've already had a celebration for the students involved in helping with this outreach and will have a new campaign built on this accolade starting soon. The Board and College would like to invite student workers to the next meeting.

### **ATTORNEY TIME**

Mr. Mitchell shared that there is no ongoing litigation.

**GOOD OF THE ORDER**

Vice Chair Washington expressed his gratitude for NFC staff for checking on students' wellbeing after Hurricane Helene. His daughter attends school here and was happy to have received a call from staff checking on her. Mr. Washington stated he was proud of NFC for making students a priority.

Mr. Coker asked how this job of calling each student is divided up. Dr. Grosskopf said we gather volunteers, pull names from an app and assign a number of students to each volunteer to make the phone calls.

Mr. Wright stated he observed the logos on the drive in and the halberd wanted to say how much he really liked it, and that we are being recognized at a national level.

Chair Lyons then announced that the next regular meeting will be held on Tuesday, November 19, 2024, at 5:30pm (excepting the special meeting on October 30) in Madison, FL. President Grosskopf said this will be our "Thanksgiving Feast" and to please let us know if they will be bringing a guest. Mr. Washington was asked to pray before dinner and the meeting was adjourned at 6:01 p.m.

Respectfully submitted,

Dr. John Grosskopf  
President

Ricky Lyons  
Chair

/rc