



**NORTH FLORIDA
COLLEGE**

DATE: September 16, 2025

TO: Members, District Board of Trustees

FROM: John Grosskopf, President

PROMOTION AND PUBLIC RELATIONS EXPENDITURES

Board Policy #3.06 authorizes the president to budget and use a portion of the funds accruing to it from auxiliary enterprises for promotion and public relations as prescribed by regulations of the Florida Board of Education (FBOE). The policy outlines how those funds may be expended with the stipulation that they may not exceed the amount authorized for such contingency fund as prescribed by FBOE rules.

Board Policy #3.06 requires me to report annually to you on the use of such funds. The Board of Trustees, at its June 2024 meeting approved the College's Operating Budget for Fiscal Year 2024-2025. In the budget was an approved transfer of funds from Auxiliary services in the amount of \$39,500 to the President's Special Activities budget. Actual expenditures amounted to \$16,193.48 and funds were transferred in that amount only.

The attached sheet highlights how the \$16,193.48 was used. The vast majority of these expenditures supported hospitality events, public relations functions, receptions, etc.

Do not hesitate to contact me should you have any questions.

Thank You.



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President's Special Activity Account Expenditures – 2024-25 Fiscal Year

Description of Goods/Service	Amount
Bereavement	\$ 740.00
Food for the Board, Employees, and/or Students	\$ 13,085.25
Miscellaneous Supplies, etc.	\$ 2,368.23
Total	\$ 16,193.48