

BOARD MEETING DATE: 2/17/2026

ITEM NO: VII-b

RECOMMEND THAT the agreement between the following agencies and North Florida College be approved:

**Advent Christian Village - Renewal**

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**Aunt Bobbi's Preschool of the Arts – New Agreement**

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**Senion Citizens Council of Madison, Inc. - Renewal**

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**South Georgia Medical Center, Inc. - Renewal**

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**Addendum to SGMC Agreement for BSN program - Renewal**

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NOTE: The above addendum has been previously reviewed by the Board Attorney.

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THIS RECOMMENDATION will ensure that the Nursing and Allied Health Department of North Florida College will have adequate clinical locations to provide clinical experience to students as required.

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MEMORANDUM OF AGREEMENT

BETWEEN

THE DISTRICT BOARD OF TRUSTEES OF  
NORTH FLORIDA COLLEGE

AND

ADVENT CHRISTIAN VILLAGE

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of March, 2026, by and between the DISTRICT BOARD OF TRUSTEES OF NORTH FLORIDA COLLEGE, 325 NW Turner Davis Drive, Madison, Florida, 32340-1610, hereinafter referred to as the "College" and Advent Christian Village, P.O. Box 4332, Dowling Park, FL 32064, hereinafter referred to as the "Agency".

WITNESSETH:

WHEREAS, the College offers approved programs of study in Nursing, Emergency Medical Services and other Allied Health Programs; and

WHEREAS, the College desires that its students obtain clinical and/or laboratory experience in Comprehensive Nursing, Emergency Medicine, and other Allied Health Services; and

WHEREAS, the Agency desires to cooperate with the College in implementing the above stated objective.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Agency and the College, by their duly constituted and authorized officers, agree as follows:

Students enrolled in the above-named programs and the faculty at the College may use the various departments of the Agency for clinical and/or laboratory practice. The number of students, hours and the specific dates when the students of the College will be utilizing the various departmental facilities of the Agency will be established and agreed upon by both parties in advance of the specific session. Learning experiences with the Agency in the clinical and/or laboratory will be determined by the faculty of the College in cooperation with the Agency. Instruction under the programs shall be at all times agreed to by the parties to this contract. Students shall be selected for the programs by the College and under the programs shall not exceed the teaching capabilities of the Agency.

Faculty members will attend orientation at the Agency. The Agency can require the College to withdraw a faculty member or student from its facilities whose conduct or work with patients or personnel is not, in the opinion of the administration of said Agency, in accordance with acceptable standards of performance.

Responsibility for the patients and/or customers shall at all times remain with the Agency.

Neither the College nor the Agency will discriminate in its employment practices or admission of students on the basis of race, color, religion, age, sex, marital status or national origin, nor will either discriminate against any qualified handicapped individual.

#### RESPONSIBILITIES OF THE AGENCY:

1. To share in the responsibility for the education of the College's students in the Allied Health Programs through the cooperation and assistance of its staff and employees along with the faculty and students of the College.
2. To provide for opportunities for observation and practice experience in the laboratory, and in selected departments of the Agency. It is understood by the Agency that students will be allowed to have practice experience only after the instructor has verified the student's capability.
3. To make available to faculty and students of the College the use of its facilities the same as to its own personnel.
4. To make available whenever possible to faculty and students of the College its facilities and services in the planned learning experiences of the aforementioned programs.
5. To provide conference and meeting rooms as required and needed, if available and not being used for other purposes by the Agency.
6. To include faculty members of the programs in their staff meetings when policies to be discussed affect or directly relate to the program.
7. To provide access to faculty and students for emergency medical care in case of illness or accidents incurred while on duty in the Agency, with the understanding that students will not be eligible for worker's compensation, and medical expenses incurred will be the responsibility of the students.
8. To assume responsibility for the supervision of assigned programs students during the performance of clinical practice and/or internship. The Agency will provide direct supervision of students.
9. To provide necessary feedback and evaluation of assigned programs students utilizing the specified evaluative tool as prescribed, and communicate to academic faculty and student deficiencies or needs for remediation.
10. To employ routine measures to ensure a safe, legal and ethical practice environment for college faculty and students.

#### RESPONSIBILITIES OF THE COLLEGE:



1. To use proper Agency channels to make plans for observation and practice experience.
2. To comply with current policies and procedures of the Agency, including all applicable legislation and regulation.
3. To maintain standards of the program as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.
4. To comply with and require, if necessary, physical examinations, chest x-rays and certain immunizations as deemed necessary by the Agency or other such authority relative to the programs prior to entrance upon premises under the programs.
5. To employ qualified employees in the program as administrators and instructors. The College agrees to be responsible for interpreting the objectives of the programs to the students and consulting with administrative personnel of the Agency in advance about use of the various facilities.
6. To be responsible for the educational supervision of students in the programs.
7. Select students for the programs, while ensuring that the number of students in the programs does not exceed the teaching capabilities of the Agency.
8. To verify each student's capability for practical experience before assigning students to clinical laboratory practice at the Agency.
9. Maintain individual records of student competency in classes and practicum, and student health.
10. Maintain strict confidentiality regarding all patient and/or customer-centered information.
11. Prepare any rotational plans for services to be used for experiences and to secure the approval of this plan from the Agency prior to commencement of educational programs at the facilities. Major changes in rotation plans will not be effective until such time as they shall be approved by the Agency.
12. Have on file at the College the results of a background check which satisfies the requirements of a Level II criminal background check as prescribed in Ch. 435, F. S. through the Florida Crime Information Center (FCIC) and National Crime Information Center (NCIC) for each student prior to assignment at the Agency's facilities.
13. Maintain discipline among students and faculty.



#### RESPONSIBILITIES/RIGHTS OF THE STUDENT:

1. The student will provide the results of a drug screen to the programs coordinator prior to beginning clinical practicum and/or internship.
2. The student will be punctual in attendance in accordance with the times scheduled by the College and/or Agency.
3. The student will maintain strict confidentiality regarding all patient or agency centered information in accordance with the requirements of the Health Insurance Portability and Accountability Act.
4. The student will treat all agency personnel, patients, constituents and visitors with dignity, respect, and courtesy.
5. The student will abide by all applicable policies and procedures as set forth by the College and/or Agency.
6. The student will provide timely notification of impending tardiness and/or absence to the appropriate staff of the College and Agency.
7. The student will provide written/oral assignments, presentations or reports as directed and assigned by the College and/or Agency Instructional Personnel.
8. The student will be treated with mutual dignity, courtesy and respect by Agency personnel.
9. The student will have immediate access to a supervising instructor during the clinical practicum and/or internship.
10. The student may request and be entitled to a conference with the Instructor, and/or Program Coordinator.
11. The student is entitled to periodic performance assessment, necessary privacy, confidentiality and non-discrimination.

#### GENERAL CONDITIONS:

1. The Agency and the College expressly agree that all faculty and students under the programs shall remain employees or students of the College. The College agrees that it will never act or represent it is acting as an agent of the Agency or incur any obligations on the part of the Agency without first obtaining the express written authority of the appropriate Agency official. The Agency agrees that it will not be responsible for any salaries, taxes or insurance of the College faculty, agents or students.

2. No alterations, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both parties hereto.
3. The Agency and College agree that executed copies of this agreement shall be placed on file with the Administrator of the Agency and the Director of Allied Health Programs, North Florida College.
4. The College agrees to provide and maintain liability insurance in the amount of \$2,000,000/\$5,000,000 for all students and faculty members in the performance of their duties and responsibilities at the Agency. Such insurance shall cover all causes of action, claims, demands, liabilities, losses, damages, judgments or expenses, including costs and attorney's fees arising out of any negligent acts or omissions of the College, its students, and/or faculty in connection with and pursuant to this Memorandum of Agreement. The College shall provide a certificate of insurance to the Agency evidencing such insurance coverage if required by the Agency. The College will notify the Agency if any changes occur.
5. Each party is responsible for personal injury and property damage attributable to the negligent acts or omissions of the party and the officers, employees and agents thereof acting within the scope of their employment, subject to the application of, and limitations in, Section 768.28, Florida Statutes. Nothing herein shall be construed as an indemnity or a waiver of either party's sovereign immunity, beyond that provided in Section 768.28, Florida Statutes, as amended from time to time, or any other law providing limitations on claims, nor shall any language herein be construed to impose liability on either party for which it would not otherwise by law be responsible.

This Agreement shall become effective upon the date of signature of both parties and shall be renewed \_\_\_\_ annually, X every two years, or \_\_\_\_ every three years unless either party requests a change or termination thereof.

This Agreement may be terminated at any time by either party hereto, with or without cause upon sixty (60 days) written notice to the other party, provided that students currently enrolled in the program shall be permitted to complete the course.

Any notice required or permitted to be given under this agreement shall be sufficient if in writing and sent by certified mail to either of the parties. Notice shall be effective upon compliance with this section.

Signed and sealed in the  
Presence of:

Nicole Carter  
Nicole Carter

Signed and sealed in the  
Presence of:

\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Advent Christian Village

By: Keri Picciano, NHA  
(Administrator/President)

The District Board of Trustees of  
North Florida College

\_\_\_\_\_  
Ricky Lyons, Chairman

\_\_\_\_\_  
Dr. Jennifer Page, President  
North Florida College

\_\_\_\_\_  
David Dunkle,  
Dean of Workforce and Economic  
Initiatives/CAO



MEMORANDUM OF AGREEMENT

BETWEEN

THE DISTRICT BOARD OF TRUSTEES OF  
NORTH FLORIDA COLLEGE

AND

AUNT BOBBI'S PRESCHOOL OF THE ARTS, LLC

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of March, 2026, by and between the DISTRICT BOARD OF TRUSTEES OF NORTH FLORIDA COLLEGE, 325 NW Turner Davis Drive, Madison, Florida, 32340-1610, hereinafter referred to as the "College" and Aunt Bobbi's Preschool of the Arts, 139 NW Haynes St., Madison, FL, 32340, hereinafter referred to as the "Agency".

WITNESSETH:

WHEREAS, the College offers an approved program of study in the field of Nursing, Emergency Medical Services, and other Allied Health Programs; and

WHEREAS, the College desires that its students obtain clinical and/or laboratory experience in Comprehensive Nursing, Emergency Medicine, and Allied Health Services; and

WHEREAS, the Agency desires to cooperate with the College in implementing the above stated objective.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Agency and the College, by their duty constituted and authorized officers, agree as follows:

Students enrolled in the above-named programs and the faculty at the College may use the various departments of the Agency for clinical and/or laboratory practice. The number of students, hours and the specific dates when the students of the College will be utilizing the various departmental facilities of the Agency will be established and agreed upon by both parties in advance of the specific session. Learning experiences with the Agency in the clinical and/or laboratory will be determined by the faculty of the College in cooperation with the Agency. Instruction under the programs shall be at all times agreed to by the parties to this contract. Students shall be selected for the programs by the College and under the programs shall not exceed the teaching capabilities of the Agency.

Faculty members will attend orientation at the Agency. The Agency can require the College to withdraw a faculty member or student from its facilities whose conduct or work with patients or personnel is not, in the opinion of the administration of said Agency, in accordance with acceptable standards of performance.

Responsibility for the patients and/or customers shall at all times remain with the Agency.

Neither the College nor the Agency will discriminate in its employment practices or admission of students on the basis of race, color, religion, age, sex, marital status or national origin, nor will either discriminate against any qualified handicapped individual.

#### RESPONSIBILITIES OF THE AGENCY:

1. To share in the responsibility for the education of the College's students in the Allied Health Programs through the cooperation and assistance of its staff and employees along with the faculty and students of the College.
2. To provide for opportunities for observation and practice experience in the laboratory, and in selected departments of the Agency. It is understood by the Agency that students will be allowed to have practice experience only after the instructor has verified the student's capability.
3. To make available to faculty and students of the College the use of its facilities the same as to its own personnel.
4. To make available whenever possible to faculty and students of the College its facilities and services in the planned learning experiences of the aforementioned programs.
5. To provide conference and meeting rooms as required and needed, if available and not being used for other purposes by the Agency.
6. To include faculty members of the programs in their staff meetings when policies to be discussed affect or directly relate to the program.
7. To provide access to faculty and students for emergency medical care in case of illness or accidents incurred while on duty in the Agency, with the understanding that students will not be eligible for worker's compensation, and medical expenses incurred will be the responsibility of the students.
8. To assume responsibility for the supervision of assigned programs students during the performance of clinical practice and/or internship. The Agency will provide direct supervision of students.
9. To provide necessary feedback and evaluation of assigned programs students utilizing the specified evaluative tool as prescribed, and communicate to academic faculty and student deficiencies or needs for remediation.
10. To employ routine measures to ensure a safe, legal and ethical practice environment for college faculty and students.

#### RESPONSIBILITIES OF THE COLLEGE:

1. To use proper Agency channels to make plans for observation and practice experience.
2. To comply with current policies and procedures of the Agency, including all applicable legislation and regulation.
3. To maintain standards of the program as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.
4. To comply with and require, if necessary, physical examinations, chest x-rays and certain immunizations as deemed necessary by the Agency or other such authority relative to the programs prior to entrance upon premises under the programs.
5. To employ qualified employees in the program as administrators and instructors. The College agrees to be responsible for interpreting the objectives of the programs to the students and consulting with administrative personnel of the Agency in advance about use of the various facilities.
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7. Select students for the programs, while ensuring that the number of students in the programs does not exceed the teaching capabilities of the Agency.
8. To verify each student's capability for practical experience before assigning students to clinical laboratory practice at the Agency.
9. Maintain individual records of student competency in classes and practicum, and student health.
10. Maintain strict confidentiality regarding all patient and/or customer-centered information.
11. Prepare any rotational plans for services to be used for experiences and to secure the approval of this plan from the Agency prior to commencement of educational programs at the facilities. Major changes in rotation plans will not be effective until such time as they shall be approved by the Agency.
12. Have on file at the College the results of a background check which satisfies the requirements of a Level II criminal background check as prescribed in Ch. 435, F. S. through the Florida Crime Information Center (FCIC) and National Crime Information Center (NCIC) for each student prior to assignment at the Agency's facilities.
13. Maintain discipline among students and faculty.

#### RESPONSIBILITIES/RIGHTS OF THE STUDENT:



1. The student will provide the results of a drug screen to the programs coordinator prior to beginning clinical practicum and/or internship.
2. The student will be punctual in attendance in accordance with the times scheduled by the College and/or Agency.
3. The student will maintain strict confidentiality regarding all patient or agency centered information in accordance with the requirements of the Health Insurance Portability and Accountability Act.
4. The student will treat all agency personnel, patients, constituents and visitors with dignity, respect, and courtesy.
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7. The student will provide written/oral assignments, presentations or reports as directed and assigned by the College and/or Agency Instructional Personnel.
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10. The student may request and be entitled to a conference with the Instructor, and/or Program Coordinator.
11. The student is entitled to periodic performance assessment, necessary privacy, confidentiality and non-discrimination.

#### GENERAL CONDITIONS:

1. The Agency and the College expressly agree that all faculty and students under the programs shall remain employees or students of the College. The College agrees that it will never act or represent it is acting as an agent of the Agency or incur any obligations on the part of the Agency without first obtaining the express written authority of the appropriate Agency official. The Agency agrees that it will not be responsible for any salaries, taxes or insurance of the College faculty, agents or students.

2. No alterations, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both parties hereto.
3. The Agency and College agree that executed copies of this agreement shall be placed on file with the Administrator of the Agency and the Director of Allied Health Programs, North Florida College.
4. The College agrees to provide and maintain liability insurance in the amount of \$2,000,000/\$5,000,000 for all students and faculty members in the performance of their duties and responsibilities at the Agency. Such insurance shall cover all causes of action, claims, demands, liabilities, losses, damages, judgments or expenses, including costs and attorney's fees arising out of any negligent acts or omissions of the College, its students, and/or faculty in connection with and pursuant to this Memorandum of Agreement. The College shall provide a certificate of insurance to the Agency evidencing such insurance coverage if required by the Agency. The College will notify the Agency if any changes occur.
5. Each party is responsible for personal injury and property damage attributable to the negligent acts or omissions of the party and the officers, employees and agents thereof acting within the scope of their employment, subject to the application of, and limitations in, Section 768.28, Florida Statutes. Nothing herein shall be construed as an indemnity or a waiver of either party's sovereign immunity, beyond that provided in Section 768.28, Florida Statutes, as amended from time to time, or any other law providing limitations on claims, nor shall any language herein be construed to impose liability on either party for which it would not otherwise by law be responsible.

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Signed and sealed in the  
Presence of:

\_\_\_\_\_

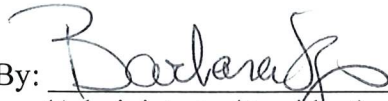
Signed and sealed in the  
Presence of:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Aunt Bobbi's Preschool of the Arts, LLC

By:   
(Administrator/President)

The District Board of Trustees of  
North Florida College

\_\_\_\_\_  
Ricky Lyons, Chairman

\_\_\_\_\_  
Dr. Jennifer Page, President  
North Florida College

\_\_\_\_\_  
David Dunkle  
Dean of Workforce and Economic  
Initiatives/CAO



MEMORANDUM OF AGREEMENT

BETWEEN

THE DISTRICT BOARD OF TRUSTEES OF  
NORTH FLORIDA COLLEGE

AND

SENIOR CITIZENS COUNCIL OF MADISON, INC.

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of March, 2026, by and between the DISTRICT BOARD OF TRUSTEES OF NORTH FLORIDA COLLEGE, 325 NW Turner Davis Drive, Madison, Florida, 32340-1610, hereinafter referred to as the "College" and SENIOR CITIZENS COUNCIL OF MADISON, INC., 1161 S.W. Harvey Greene Drive, Madison, FL 32340, hereinafter referred to as the "Agency".

WITNESSETH:

WHEREAS, the College offers approved programs of study in Nursing, Emergency Medical Services and other Allied Health Programs; and

WHEREAS, the College desires that its students obtain clinical and/or laboratory experience in Comprehensive Nursing, Emergency Medicine, and other Allied Health Services; and

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7. The student will provide written/oral assignments, presentations or reports as directed and assigned by the College and/or Agency Instructional Personnel.
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11. The student is entitled to periodic performance assessment, necessary privacy, confidentially and non-discrimination.

#### GENERAL CONDITIONS:

1. The Agency and the College expressly agree that all faculty and students under the programs shall remain employees or students of the College. The College agrees that it will never act or represent it is acting as an agent of the Agency or incur any obligations on the part of the Agency without first obtaining the express written authority of the appropriate Agency official. The Agency agrees that it will not be responsible for any salaries, taxes or insurance of the College faculty, agents or students.

2. No alterations, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both parties hereto.
3. The Agency and College agree that executed copies of this agreement shall be placed on file with the Administrator of the Agency and the Director of Allied Health Programs, North Florida College.
4. The College agrees to provide and maintain liability insurance in the amount of \$2,000,000/\$5,000,000 for all students and faculty members in the performance of their duties and responsibilities at the Agency. Such insurance shall cover all causes of action, claims, demands, liabilities, losses, damages, judgments or expenses, including costs and attorney's fees arising out of any negligent acts or omissions of the College, its students, and/or faculty in connection with and pursuant to this Memorandum of Agreement. The College shall provide a certificate of insurance to the Agency evidencing such insurance coverage if required by the Agency. The College will notify the Agency if any changes occur.
5. Each party is responsible for personal injury and property damage attributable to the negligent acts or omissions of the party and the officers, employees and agents thereof acting within the scope of their employment, subject to the application of, and limitations in, Section 768.28, Florida Statutes. Nothing herein shall be construed as an indemnity or a waiver of either party's sovereign immunity, beyond that provided in Section 768.28, Florida Statutes, as amended from time to time, or any other law providing limitations on claims, nor shall any language herein be construed to impose liability on either party for which it would not otherwise by law be responsible.

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This Agreement may be terminated at any time by either party hereto, with or without cause upon sixty (60 days) written notice to the other party, provided that students currently enrolled in the program shall be permitted to complete the course.

Any notice required or permitted to be given under this agreement shall be sufficient if in writing and sent by certified mail to either of the parties. Notice shall be effective upon compliance with this section.

Signed and sealed in the  
Presence of:

\_\_\_\_\_

Senior Citizens Council of Madison, Inc.

By:   
Lisa Burnham, Executive Director

Signed and sealed in the  
Presence of:

\_\_\_\_\_

The District Board of Trustees of  
North Florida College

\_\_\_\_\_  
Ricky Lyons, Chairman

\_\_\_\_\_

\_\_\_\_\_  
Dr. Jennifer Page, President  
North Florida College

\_\_\_\_\_

\_\_\_\_\_  
David Dunkle  
Dean of Workforce and Economic  
Initiatives/CAO



**AFFILIATION AGREEMENT  
BETWEEN  
SOUTH GEORGIA MEDICAL CENTER, INC.  
DBA: SGMC HEALTH, SGMC HEALTH BERRIEN, SGMC  
HEALTH LANIER, and SGMC HEALTH VILLA  
AND  
NORTH FLORIDA COLLEGE  
School of Nursing and Allied Health**

**April 1, 2026 – March 31, 2029**

**Contact Information for Facility:  
SGMC Health  
2501 N Patterson Street  
Valdosta, GA 31602**

**Shaknequa "Shug" Pleas  
Nurse Residency Program Manager  
o(229)259-4396  
[shaknequa.pleas@sgmc.org](mailto:shaknequa.pleas@sgmc.org)**

**Contact Information for the School  
North Florida College  
School of Nursing and Allied HEatlh  
325 NW Turner Davis Dr.  
Madison, FL 32340**

**Tara Mesnard, Coordinator of Nursing and Allied Health  
Building 13, Room 150  
850-973-1626**

## MEMORANDUM OF UNDERSTANDING CONCERNING AFFILIATION OF STUDENTS FOR CLINICAL/NONCLINICAL TRAINING

This is a Memorandum of Understanding on the part of the South Georgia Medical Center, Inc.—DBA: SGMC Health, SGMC Health Berrien, SGMC Health Lanier and SGMC Health Villa (hereinafter referred to respectively as the "Facility") and [Name of the University/Collegel (hereinafter referred to respectively as the "Institution"). The Facility and Institution shall be hereinafter jointly referred to as the "parties".

### A. Purpose:

1. The purpose of this Memorandum of Understanding is to guide and direct the parties respecting their affiliation and working relationship, inclusive of anticipated future arrangements and agreements in furtherance thereof, to provide high quality applied learning experiences for the Institution's students..
2. Neither party intends for this Memorandum to alter in any way their respective legal rights or their legal obligations to one another, to the students and Faculty assigned to the Facility, or to any third party.

### B. General Understanding:

1. . The applied learning experience (hereinafter referred to as the "A.L.E.") will be of such content, and cover such periods of time as may from time to time be mutually agreed upon by the Institution and the Facility. The starting and ending dates for each A.L.E. shall be agreed upon at least one month before the A.L.E. commences. A.L.E. implementation at the Facility shall be subject to final approval by the Facility.
2. Institution has entered into agreement(s) with appropriate licensed and certified Faculty members ("Faculty") to provide administrative and professional supervision of students participating in the A.L.E.
3. Attachment A attached hereto and incorporated by reference delineates the clinical tasks for which students have received clinical education and training and the required level of supervision by Faculty for each clinical task. Institution and Faculty have entered into a separate contract whereby Institution and Faculty agree to the supervision obligations delineated in Attachment A attached hereto.
4. Pursuant to the terms of Institution's agreement with the Faculty, Faculty shall be responsible for directing and coordinating the experiences of the students at the Facility in compliance with Attachment A attached hereto and Facility's and Facility medical staff policies and procedures. Students shall not be present in the Facility without either his/her Faculty present or an identified Facility approved precept present.
5. The number of students designated for participation in the A.L.E. will be mutually determined by agreement of the parties, and may at any time be altered by mutual agreement. All student participants must be acceptable to both parties. Either the Facility or the Institution may withdraw any student from an A.L.E. at the Facility based upon a lack of competency on the part of the student, the student's failure to comply with the rules and policies of the Facility, or, for any other reason where either party reasonably believes that it is not in their best interest for the student to continue. Such party shall provide the other party with immediate notice of the withdrawal and written reasons for the withdrawal.
6. There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, disability or veteran's status in either the selection of students for participation in the A.L.E., or as to any aspect of the A.L.E.; provided however, that with respect to



disability, the disability must not be such as would, even with reasonable accommodation, in and of itself, preclude the student's effective participation in the A.L.E.

7. It is understood that neither the faculty/representatives of the university/college nor the students are employees or agents of South Georgia Medical Center, Inc. There is no agency relationship nor any employer/employee relationship arising because of this agreement. The college/institution and its faculty and students shall hold South Georgia Medical Center, Inc. harmless from any injuries to patients caused by the students or their faculty supervisors while engaging in this affiliation agreement. This hold harmless agreement is in addition to the required professional liability insurance carried by the faculty and students.

C. Facility Responsibilities:

- 1 The Facility will retain responsibility for the care of its clients and patients and will maintain supervision of students insofar as their presence and A.L.E. assignments affect the operation of the Facility and its care, direct and indirect, of its clients and patients. No provision of this Relationship shall prevent any Facility client or patient from requesting not to be a teaching client or patient or prevent any member of the Facility's staff from designating any client or patient as a non-teaching client or patient.
2. The Facility will provide adequate facilities for participating students in accordance with the A.L.E. program objectives and plan developed through cooperative planning by the Institution's departmental faculty and the Facility's staff. The Facility will use its best efforts to make conference space and classrooms available as may be necessary for teach and planning activities in connection with the A.L.E. However, specific classroom, conference space and facility requirements may be set forth in the Agreement.
3. Facility hereby agrees to keep confidential any student records or information it may obtain, unless it has otherwise obtained prior written consent of the student. Although the Institution shall obtain all required consents, the Facility shall have the right to rely on such consents and to obtain copies of such consents upon request. The Facility will assign a staff representative as liaison between the Facility and the Institution. The Facility staff representative may be designated in the Agreement. Unless otherwise specified in the Agreement, any evaluation of students by the Facility shall relate only to general student participation in the A.L.E., and shall in no way be construed as a certification by the Facility as to the competence of any student or a representation by the Facility of any student's ability or competence in connection with the practical implementation of any knowledge gained through the A.L.E.
4. The Facility shall provide for the orientation of both Faculty (who will be coming on SGMCC campus with students) and participating students as to the philosophies, rules, regulations and policies of the Facility. This orientation may be provided in the Facility by a Facility staff person or it may be provided through a train-the-trainer process where a Facility staff person provides the information to the Instructor assigned by the Institution who will then be responsible for orienting the students. The modality of orientation shall be mutually agreed upon by both parties.
5. Subject to the Facility's overall supervisory responsibility for patient care, appropriately licensed Faculty may provide such patient services at the Facility as may be necessary for teaching purposes. The nature and scope of activities of Faculty that may involve  
in any way patient care at the Facility shall be subject to the sole discretion of the Facility and to such conditions as the Facility may deem necessary in its sole discretion including, but not limited to, prior proof of professional liability coverage, appropriate



licensure or certification, and compliance with all Facility rules, regulations, and policies. If Faculty participation at the Facility other than as a Supervisor for the purpose of this A.L.F. is so authorized, it must not be a substitute for adequate staffing at the Facility.

6. All medical or health care (emergency or otherwise) that an Institution student or Faculty receives at the Facility will be at the expense of the individual involved.

D. Institution Responsibilities:

1. The Institution will use its best efforts to select students for participation in the A.L.E. who are prepared for the effective participation in the training phase of their overall education. The Institution will retain ultimate responsibility for the education of its students. Institution and Facility agree to the following conditions for selection of students to participate in the A.L.E:
  - a. Institution shall select all students for the A.L.E. with the Facility's approval.
  - b. All students shall be in good standing with the Institution at the time of participation in the A.L.E. at the Facility.
  - c. Prior to beginning the A.L.E. at the Facility, Institution shall provide participating students with basic training regarding confidentiality and privacy of protected health information under the Health Insurance Portability and Accountability Act and all regulations issued thereunder (collectively "HIPAA"), and Facility shall provide students with specific training in the Facility's HIPAA policies, if applicable, under the student's arrival at the Facility.
2. Prior to the commencement of the A.L.E., the Institution will, upon request and with proper authorization, provide responsible Facility officials with such student records as will adequately disclose the prior education and related experiences of prospective student participants.
3. The Institution will use its best efforts to see that the A.L.E.s at the Facility are conducted in such a manner as to enhance the resources available to the Facility for the providing of care to its clients and patients. Only those students who have satisfactorily completed the prerequisite courses of their curriculum will be selected for participation in an A.L.E., as specified in the curriculum course descriptions.
4. The Institution will not assign any Faculty to the Facility in connection with the operation of the A.L.E who is not appropriately licensed or certified, and will make evidence of the licensure or certification of all its assigned Faculty available to the Facility upon request. It is agreed that all Institution Faculty are employees of the Institution, unless otherwise agreed upon in writing.
5. The Institution will insure that students participating in the A.L.E. have procured and maintain throughout the A.L.E. professional liability insurance in the amount of \$1 million/\$3 million. Institution Faculty will be provided professional liability coverage pursuant to the terms and conditions of the Georgia Tort Claims Act (O.C.G.A. 50-2120 et seq.). The Institution will provide Worker's Compensation Insurance coverage for its participating Faculty. However, the Institution will not provide Worker's Compensation Insurance or other insurance coverage for its students. This paragraph will survive the termination of this MOU.
6. The Institution agrees and acknowledges that as a condition of participation in the A.L.F. at Facility, students and Faculty shall be required to enter into written agreements describing conditions and expectations of students and Faculty participating in the A.L.E. and provide an executed copy of such agreements to the Facility prior to the applicable A.L.E.

- 7 The Institution will encourage participating student and Faculty compliance with the Facility's rules, regulations and procedures, and use its best efforts to keep students and Faculty informed as to the same and any changes therein. Specifically, the Institution will keep each participating student and Faculty apprised to his or her responsibilities, included but not limited to the following:
- a. To follow the administrative policies, standards and practices of the Facility when at the Facility.
  - b. To report to the Facility on time and to follow all established regulations of the Facility.
  - c. To keep in confidence all medical, health, financial and social (including mental health) information pertaining to particular matters, clients or patients. Students and Faculty are responsible for following all HtPAA and HiTech guidelines.
  - d. To not publish any material related to the A.L.E. that identifies or uses the name of the Institution, the Facility, or their members, clients, patients, students, faculty or staff, directly or indirectly, unless prior written permission is received from the Institution and the Facility. However, the Facility hereby grants to the Institution the right to publish Institution administrative materials such as catalogs, course syllabi, A.L.E. reports, etc. that identify or uses the name of the Facility or its members, staff, directly or indirectly.
  - e. To comply with all federal, state and local laws regarding the use, possession, manufacture or distribution of alcohol and controlled substances.
  - f. To follow Centers for Disease Control and Prevention (CDC.) Universal Precautions for Bloodborne Pathogens, C.D.C. Guidelines for Tuberculosis Infection Control, and Occupational Safety and Health Administration (O.S.H.A.) Respiratory Protection Standard.
  - g. To arrange for and be solely responsible for living accommodations while at the Facility.
  - h. To conform to established standards and practices while training at the Facility.
  - i. To provide the necessary and appropriate uniforms and supplies where not provided by the Facility.
  - j. To wear approved attire and name tags that clearly identifies them as students and differentiates them from Facility staff
  - k. To sign a written agreement obligating the student or Faculty to observe all rules and policies established by the Facility, to maintain the confidentiality of patient information, and to refrain from publishing any material related to the A. L.E. except as stated in Section 7 (D) above.
  - l. The Institution will insure that students have completed the following and will maintain documentation of such and provide it to the Facility upon request:
    - i. Current Healthcare Provider BLS certification (required only by students who will be in patient care areas);
    - ii. Criminal background check — if the Institution chooses to use a service such as Pre-Check, they will send the Password to the Director of Human Resources at SGMC Health so the Facility can review any records flagged by the Service prior to allowing students to participate in the A.L.E.;
    - iii. Current health physical, including a drug screening;
    - iv. TB skin test and appropriate follow-up as needed;
    - v. Tetanus immunization within the last 10 years;
    - vi. Varicella immunity;
    - vii. Hepatitis B vaccination status (required only by students who will be in patient care areas);



- vii. Influenza vaccination — proof of immunization is required by Facility;
  - viii. Fully Vaccinated for COVID-19 through the vaccines adopted by the Centers for Medicare and Medicaid Services ("CMS") requirements; and
  - ix. Immunizations and vaccinations required by the CMS Conditions of Participation applicable to the Facility, as amended from time to time.
- m. To understand and agree that:
- i. i. Although the Faculty maintain administrative and professional supervision of students, insofar as the student's presence and clinical assignments affect the operation of the Facility and the care of the Facility's patients, the Facility retains the authority to remove student or Faculty from the Facility or to terminate student's or Faculty's participation in any clinical task, clinical assignment or interaction with patient(s).
  - ii. Students do not have the prerogative, privilege or right to participate in patient care or to perform any clinical tasks other than as delineated in Attachment A hereto.
  - iii. iii. Students shall only be present at the Facility when his/her designated Faculty or a Facility approved preceptor is present and providing supervisory services pursuant to this Agreement and the Institution's agreement with the Faculty.
- n. Any student or Faculty who does not meet the health criteria established by the Facility will not be assigned to the Facility or allowed to continue to participate in the A.L.E. at the Facility. The Facility has the right, at any time, to request health status reports on student and faculty participants, to the extent allowed by applicable law. Moreover, if the student and/or Faculty has an exposure to blood or body substances, if there is an injury to the student and/or Faculty or if there is an infectious disease outbreak, the Institution agrees, to the extent allowed by law, to send the student's and/or Faculty health records within two (2) business days of the receipt of a written request by the Facility for such health records.
- o. For all Faculty and students participating in the ALE. at the Facility, Institution shall maintain proof of current influenza vaccination or declination form for all students or Faculty who will be in Facility patient care areas from October 15March 31 for every year of participation and provide a copy to the Facility upon request.
- p. The Institution shall have the full responsibility for the conduct of any student or Faculty disciplinary proceedings and shall conduct the same in accordance with all applicable statutes, rules, regulations and case laws
- q. The Institution will assign faculty/staff representative(s) as liaison(s) between the Facility and the Institution. The Institution faculty/staff representative(s) will be designated in the Agreement.

**E. Mutual Responsibilities:**

- 1 . The parties will work together to maintain an environment of quality learning experiences for the Institution's student(s), while at the same time enhancing the resources available to the Facility for the providing of care to its clients and patients. At the request of either party, a meeting or conference will be held between Institution and Facility representatives to resolve any problems or develop any improvements in the operation of the A.L.E.
2. This Memorandum of Understanding may be amended at any time by mutual written agreement of the parties. It may also be canceled at any time by either party upon not less than thirty (30) days written notice to the other party, but any students currently in an A.L.E. may complete the A.L.E. The term of this affiliation for the field experience shall be three (3) years, commencing on [Date] and ending on [Date].



3. The Institution and the Facility acknowledge and agree that neither party shall be responsible for any loss, injury or other damage to the person or property of any student or Faculty participating in the A.L.E. unless such loss, injury or damage results from the negligence or willful conduct of that party, its agents, officers or employees.
4. This relationship is intended solely for the mutual benefit of the parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than the Facility and the Institution; without limiting the generality of the foregoing, no rights are intended to be created for any patient, student, parent or guardian of any student, spouse, next of kin, employer or prospective employer of any student.
5. Neither party is an agent, employee or servant of the other. The Institution and Facility acknowledge and agree that student participants in the A.L.E. are not employees by reason of such participation, and that they assume no responsibilities as to the student participants that may be imposed upon an employer under any law, regulation or ordinance. Student participants shall in no way hold themselves out as employees of the Institution or Facility. This Section E (5) shall survive expiration or termination of this Agreement.
6. Facility and Institution acknowledge that protection of participants in the A.L.E. from exposure to bloodborne pathogens is the joint concern of Facility, Institution and the participant. The Facility will make available to participants for use within the Facility all personal protective equipment, including gloves, gowns, masks, and other supplies necessary to comply with C.D.C. guidelines, as appropriate to the participant's A.L.E. If a student or Faculty is exposed to bloodborne pathogens during the course of their A.L.E., the Facility shall provide participants with education regarding bloodborne pathogens appropriate to the participant's educational training at the Facility, and shall maintain documentation of such education. The Institution shall, to the extent allowed by law or regulation, offer to participants at substantial risk of directly contacting body fluids, antibody and or antigen testing and vaccination in accordance with requirements of O.S.H.A. and C.D.C. The Facility will use its best efforts to appropriately test the source patient and to obtain that patient's consent to disclosure of test results to the Institution and participant.
7. Each party shall indemnify, defend and hold harmless the other party against: (i) any and all liability arising out of the indemnifying party's failure to comply with the terms of this MOU, and any injury, loss, claims, or damages arising from the negligent operations, acts, or omissions of the indemnifying party's employees or agents relating to or arising out of their services under this MOU; and (ii) any and all costs and expenses, including reasonable legal expenses incurred by or on behalf of indemnified party in connection with the defense of such claims.
8. Excluded Provider.
  - a. Institution represents and warrants that no student or Faculty assigned to an A.L.E. at the Facility: (i) is currently excluded, debarred, or otherwise ineligible to participate in the federal health care programs as defined in 42 U.S.C. S1320a7b(0) (the "federal health care programs"); (ii) has been convicted of a criminal offense related to the provision of health care items or services and has not been excluded, debarred or otherwise declared ineligible to participate in the federal health care programs; and, (iii) to Institution's knowledge, is under investigation or otherwise aware of any circumstances that may result in it being excluded from participation in the federal health care programs.
  - b. Each party represents and warrants to the other that it: (i) is not currently excluded, debarred, or otherwise ineligible to participate in the federal health care programs as defined in 42 U.S.C. S1320a-7b(f) (the "federal health care programs"); (ii) has not been convicted of a criminal offense related to the provision of health care

items or services and has not been excluded, debarred or otherwise declared ineligible to participate in the federal health care programs; and, (iii) is not under investigation or otherwise aware of any circumstances that may result in it being excluded from participation in the federal health care programs. This shall be an ongoing representation and warranty during the term of the Agreement. Either party shall immediately notify the other of any change in the status of the representation and warranty set forth in this section. Any breach of this section shall give the other party the right to terminate the Agreement immediately for cause.

9. This Memorandum of Understanding shall be governed by, construed and applied in accordance with the laws of the State of Georgia.
10. This Memorandum of Understanding shall supersede any and all previously executed Memoranda of Understanding between the parties for applied learning experiences.
11. Except as provided herein, Institution and its students and Faculty will not at any time publish, disseminate, or disclose to any third party, other than its employees with a need to know who are under nondisclosure obligations, or use for any purpose other than compliance with this Agreement, any confidential or proprietary information (hereinafter "Information") provided to it by the other party or the other party's client which is designated as "Confidential," "Proprietary" or a similar legend, or which is orally identified as such at the time of disclosure. This obligation of confidentiality and nondisclosure will apply to any Information about the existence and substance of this Agreement. This obligation of confidentiality and nondisclosure will not apply to Information: i) that is published by the disclosing party or otherwise becomes available to the public other than by a breach of this Agreement; ii) is rightfully received by the recipient from a third party not under an obligation of confidentiality; iii) is known by the recipient prior to disclosure by the disclosing party; iv) is required to be disclosed pursuant to a lawful subpoena from a court of competent jurisdiction or in response to a valid request by a governmental agency, so long as the recipient/disclosing party uses reasonable efforts to notify the owner prior to such disclosure; or v) is required to be disclosed pursuant to statute, rule or regulation.
12. All notices and other writings required or permitted to be given under the terms of this Agreement shall be hand delivered or mailed, postage prepaid by certified or registered mail, return receipt requested, to the parties, as follows:

To the Institution at: North Florida College  
325 NW Turner Davis Dr.  
Madison, FL 32340

To the Facility at: South Georgia Medical Center, Inc.  
d/b/a SGMC Health  
2501 North Patterson Street  
Valdosta, Georgia 31602  
Attention: Chief Executive Officer

or to such addresses as the parties may hereafter designate in writing.

13. Force Majeure. Neither party hereto will be liable for delays in performance arising from events beyond its reasonable control, such as acts of God, terrorism, or war.
14. Open Records Act Compliance. Institution recognizes that the Facility is subject to the provisions of state statutes, rules, and regulations relating to the inspection of public



records, and notwithstanding any other provisions to the contrary contained herein, the Facility is subject to and will respond to appropriate requests made pursuant to O.C.G.A. S 50-18-70, et. seq.

15. Compliance Program and Policies and Procedures. Institution shall make all students, Faculty and Institution employees, agents and representatives that provide services pursuant to this Agreement aware of the Facility's Compliance Program and the availability of the Facility's Compliance Hotline and they will be instructed to report through the Facility's Compliance Hotline any suspected fraud, abuse or other illegal activities to the extent they become aware of such while performing services to the Facility. In the event the Facility makes available any web-based compliance training for its vendors during the term of this Agreement, Institution shall arrange for its students, Faculty, employees, agents and representatives who provide onsite services to the Facility pursuant to this Agreement to participate in such web-based compliance training. In addition to submitting a report through the Facility's Compliance Hotline, Institution shall also immediately report any such findings to the Facility's Chief Executive Officer/Administrator and Chief Operating Officer.

AGREED TO BY:

South Georgia Medical Center, Inc.

North Florida College

\_\_\_\_\_  
Ronald E. Dean

President and Chief Executive Officer

\_\_\_\_\_  
Name: Ricky Lyons

Title: Chairman

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Additionally, please attach the following to this agreement (if applicable):

1. A.L.E. agreements specific to the programs covered in this Affiliation Agreement
2. An unsigned copy of the Student Applied Learning Experience Agreement
3. An unsigned copy of the Faculty Supervision Applied Learning Experience Agreement if faculty will be accompanying students
4. Proof of liability insurance (REQUIRED)



Attachment A

Clinical Task

Required Level of Supervision by Faculty

[Enter all clinical tasks and required level of supervision here]

## ADDENDUM TO AFFILIATION AGREEMENT

**THIS ADDENDUM TO THE AFFILIATION AGREEMENT** (this "Addendum") is made and entered into effective as of **April 1, 2026** ("Effective Date") by and between **South Georgia Medical Center, Inc., d/b/a SGMC Health**, SGMC Health Berrien, SGMC Health Lanier and SGMC Health Villa (formerly Hospital Authority of Valdosta and Lowndes County, Georgia—DBA South Georgia Medical Center, SGMC Berrian Campus, SGMC Lanier Campus and SGMC Lakeland Villa) (the "Facility") and **North Florida College** ("Institution"). Capitalized terms not defined in this Addendum shall have the meanings given to them in the Agreement, defined below.

### PRELIMINARY STATEMENTS

**WHEREAS**, Facility and Institution entered into an Affiliation Agreement effective as of April 1, 2026 for which the purpose of the agreement is to guide and direct the parties respecting their affiliation and working relationship to provide high quality applied learning experiences for the Institution's students (the "Agreement");

**WHEREAS**, Facility has completed a restructuring and is now operating under the legal name of South Georgia Medical Center, Inc., d/b/a SGMC Health, all references to Facility shall reflect this new name; and

**WHEREAS**, Facility and Institution now desire to amend the Agreement to add students from the Institution's Bachelor's of Nursing Program.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Facility and Institution agree as follows:

### TERMS

1. **Preliminary Statements.** The preliminary statements set forth above are incorporated into this Addendum as if fully set forth below.
2. **Addendum to Attachment A.** The Attachment A attached hereto and incorporated by reference delineates the clinical tasks for which students have received clinical education and training and the required level of supervision by Faculty for each clinical task.
3. **No Other Changes.** Except as otherwise set forth herein, there are no other changes to the Agreement and it shall remain in full force and effect.

**IN WITNESS WHEREOF**, the Facility and Institution have caused this Addendum to be made as of the Effective Date.

**South Georgia Medical Center, Inc.**

**North Florida College**

By: \_\_\_\_\_  
Name: Ronald E. Dean  
Title: President and Chief Executive Officer

By: \_\_\_\_\_  
Name: Ricky Lyons  
Title: Chairman

## **Attachment A**

Clinical Tasks

Required Level of Supervision by Faculty

### **Course Schedule Bachelor's of Nursing Program**



### **Associate Degree in Nursing-Bachelor of Science in Nursing Learning Agreement**

The North Florida College (NFC) Bachelor of Science in Nursing (BSN) student is required to participate in a learning experience with a Nurse Leader who is currently licensed as a Registered Nurse with a degree of a BSN or higher. The student is required to shadow the Nurse Leader at their workplace during off-hours. The student may shadow an educator, nurse entrepreneur, or Advanced Practice Registered Nurse. The experience must include at least eight hours of non-paid time. This agreement serves as a contract between the student and the Registered Nurse.

#### **Responsibilities:**

The student will:

1. Contact the Nurse Leader prior to the beginning of the learning experience to discuss course objectives and the student's learning needs
2. Be on time and account for all scheduled time with the Nurse Leader
3. Notify the Nurse Leader and BSN instructor if unable to attend the proposed scheduled hours. Students must reschedule and notify the Nurse Leader and BSN instructor
4. Demonstrate professional behaviors reflective of the NFC Nursing & Allied Health program's philosophy
5. Complete and submit the reflection form at the end of the course per assignment instructions.

The Nurse Leader will:

1. Share with the student and BSN faculty contact information necessary to assure optimal communication
2. Agree to work with the assigned student during a regular work schedule for the allotted time established for completing the requirements
3. Consult with the student and BSN instructor on any matter pertaining to successful completion of the learning experience
4. Serve as a positive role model and resource personnel for the student
5. Obtain approval from the organization prior to commencement of the activity, if organizational approval is required.



**Student Information:**

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

**Nurse Leader Information:**

Nurse Leader Name \_\_\_\_\_ Credentials \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Work

Address \_\_\_\_\_

**By signing below, the NFC BSN student and the Nurse Leader agrees to complete the learning experience at the facility selected by the BSN student:**

**Student**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Nurse Leader Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**RN (BSN or higher)**

**Signatures of approval/acceptance; the student must have approval from the nurse leader/organization prior to the learning experience**

**Nurse Leader/Organization**

**Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**NFC Faculty** \_\_\_\_\_ **Date** \_\_\_\_\_

**NORTH FLORIDA COLLEGE**

325 NW Turner Davis Dr | Madison, FL 32340 | kelleya@nfc.edu | 850.973.1789 | **NFC.EDU**