

BOARD MEETING DATE: 6/17/2025

ITEM NO: VII-b

RECOMMEND THAT the agreement between the following agencies and North Florida College be approved:

**Clinical Addendum**

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NOTE: The above addendum has been previously reviewed by the Board Attorney.

THIS RECOMMENDATION will ensure that the Nursing and Allied Health Department of North Florida College will have adequate clinical locations to provide clinical experience to students as required.

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## ADDENDUM TO AFFILIATION AGREEMENT

**THIS ADDENDUM TO THE AFFILIATION AGREEMENT** (this "Addendum") is made and entered into effective as of June \_\_, 2025 ("Effective Date") by and between South Georgia Medical Center, Inc., d/b/a SGMHC Health, SGMHC Health Berrien, SGMHC Health Lanier and SGMHC Health Villa (formerly Hospital Authority of Valdosta and Lowndes County, Georgia—DBA South Georgia Medical Center, SGMHC Berrian Campus, SGMHC Lanier Campus and SGMHC Lakeland Villa) (the "Facility") and North Florida College ("Institution"). Capitalized terms not defined in this Addendum shall have the meanings given to them in the Agreement, defined below.

### PRELIMINARY STATEMENTS

**WHEREAS**, Facility and Institution entered into an Affiliation Agreement effective as of April 1, 2023 for which the purpose of the agreement is to guide and direct the parties respecting their affiliation and working relationship to provide high quality applied learning experiences for the Institution's students (the "Agreement");

**WHEREAS**, Facility has completed a restructuring and is now operating under the legal name of South Georgia Medical Center, Inc., d/b/a SGMHC Health, all references to Facility shall reflect this new name; and

**WHEREAS**, Facility and Institution now desire to amend the Agreement to add students from the Institution's Bachelor's of Nursing Program.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Facility and Institution agree as follows:

### TERMS

1. **Preliminary Statements.** The preliminary statements set forth above are incorporated into this Addendum as if fully set forth below.
2. **Addendum to Attachment A.** The Attachment A attached hereto and incorporated by reference delineates the clinical tasks for which students have received clinical education and training and the required level of supervision by Faculty for each clinical task.
3. **No Other Changes.** Except as otherwise set forth herein, there are no other changes to the Agreement and it shall remain in full force and effect.

**IN WITNESS WHEREOF**, the Facility and Institution have caused this Addendum to be made as of the Effective Date.

**South Georgia Medical Center, Inc.**

**North Florida College**

By: \_\_\_\_\_  
Name: Ronald E. Dean  
Title: President and Chief Executive Officer

By: \_\_\_\_\_  
Name: Ricky Lyons  
Title: Chairman

## **Attachment A**

### Clinical Tasks

### Required Level of Supervision by Faculty

#### **Course Schedule Bachelor's of Nursing Program**

The ADN-RN to BSN program at North Florida College provides courses in the curriculum to prepare registered nurses with the skills and education needed for a professional post-licensure nursing degree. The competencies in the program build on the knowledge and skills acquired in the initial associate degree nursing program preparing graduates to enhance their clinical reasoning, assessment and leadership skills. In the final semester of the program, students are enrolled in NUR 4827 Leadership and Management. This course focuses on the critical reasoning and communication skills necessary for providing quality care across diverse healthcare settings. The course provides a foundational understanding of how nurse leaders apply the principles of management, leadership and administrative processes in both private and public organizations. In this course, students complete an assignment discussing the theoretical frameworks related to leadership and management. Additionally, students are required to complete a minimum of 8 hours shadowing a nurse manager within their workplace for the purpose of identifying characteristics of effective leadership.

For this observational experience, students will have no direct supervision by NFC faculty nor provide any direct patient care activities. Attached is the agreement form that the student and the nurse manager complete prior to the experience.

## **Associate Degree in Nursing-Bachelor of Science in Nursing Learning Agreement**

The North Florida College (NFC) Bachelor of Science in Nursing (BSN) student is required to participate in a learning experience with a Nurse Leader who is currently licensed as a Registered Nurse with a degree of a BSN or higher. The student is required to shadow the Nurse Leader at their workplace during off-hours. The student may shadow an educator, nurse entrepreneur, or Advanced Practice Registered Nurse. The experience must include at least eight hours of non-paid time. This agreement serves as a contract between the student and the Registered Nurse.

### **Responsibilities:**

The student will:

1. Contact the Nurse Leader prior to the beginning of the learning experience to discuss course objectives and the student's learning needs
2. Be on time and account for all scheduled time with the Nurse Leader
3. Notify the Nurse Leader and BSN instructor if unable to attend the proposed scheduled hours. Students must reschedule and notify the Nurse Leader and BSN instructor
4. Demonstrate professional behaviors reflective of the NFC Nursing & Allied Health program's philosophy
5. Complete and submit the reflection form at the end of the course per assignment instructions.

The Nurse Leader will:

1. Share with the student and BSN faculty contact information necessary to assure optimal communication
2. Agree to work with the assigned student during a regular work schedule for the allotted time established for completing the requirements
3. Consult with the student and BSN instructor on any matter pertaining to successful completion of the learning experience
4. Serve as a positive role model and resource personnel for the student
5. Obtain approval from the organization prior to commencement of the activity, if organizational approval is required.

**Student Information:**

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

**Nurse Leader Information:**

Nurse Leader Name \_\_\_\_\_ Credentials \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Work

Address \_\_\_\_\_

**By signing below, the NFC BSN student and the Nurse Leader agrees to complete the learning experience at the facility selected by the BSN student:**

**Student**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Nurse Leader Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**RN (BSN or higher)**

**Signatures of approval/acceptance; the student must have approval from the nurse leader/organization prior to the learning experience**

**Nurse Leader/Organization**

**Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**NFC Faculty** \_\_\_\_\_ **Date** \_\_\_\_\_

**NORTH FLORIDA COLLEGE**

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