

BOARD MEETING DATE: February 17, 2026

ITEM NO: VIII-A FAMU MOU

RECOMMEND THAT the District Board of Trustees approves the Memorandum of Understanding (MOU) between Florida Agricultural and Mechanical University and North Florida College.

THIS RECOMMENDATION will facilitate AA graduate transfers into the Health Informatics and Information Management baccalaureate degree at Florida Agricultural and Mechanical University.



**FLORIDA A&M UNIVERSITY**  
**DIVISION OF LEGAL AFFAIRS**  
**OFFICE OF THE GENERAL COUNSEL**

## TRANSMITTAL

**Date:** January 7, 2026

**To:** **Tamaria Williams, Ed.D. - Transitional Services**

**From:** David C. Self, II  
Associate General Counsel

**RE:** **North Florida College**

**Action:**

- ☐ Please correct and return to me.
- ☐ Per your request.
- ☐ For your information.
- ☐ Please reply at your earliest convenience.
- ☐ Please advise.
- ☒ Please take appropriate action.

**Comments:**

I have reviewed and approved the above-referenced Agreement. The Agreement is enclosed for you to further process and obtain all necessary signatures. If you have any questions, please contact me.

Thank you.

DCS/cc

**Enclosure**

MEMORANDUM OF UNDERSTANDING

BETWEEN

FLORIDA A&M UNIVERSITY

AND

NORTH FLORIDA COLLEGE

This Memorandum of Understanding (MOU) is entered into by and between the Florida A&M University Board of Trustees, herein referred to as "Florida A&M University" or "FAMU", and The District Board of Trustees of North Florida College, a public body corporate of the State of Florida, herein referred to as "North Florida College" or "NFC".

Purpose

The intent of this MOU is to facilitate the development of processes and policies that will assist the articulation of NFC graduates into agreed-upon degree programs at FAMU.

WHEREAS, FAMU and NFC have agreed to establish an articulation agreement committed to a strategy to expand access, meet extraordinary demands for growth, and provide for a competitive workforce; and

WHEREAS, this MOU could be employed to create a significant pool of highly skilled and educated technicians, scientists, health care professionals, teachers, and managers creating a competitive advantage in economic development and diversification; and

WHEREAS, the parties believe the two-plus-two system can be further expanded to meet the demands described above;

NOW, THEREFORE, BE IT RESOLVED BY FLORIDA A&M UNIVERSITY and NORTH FLORIDA COLLEGE THAT:

I. As a part of this MOU, both institutions commit to a proactive strategy of cooperation to facilitate:

A. Substantial, measurable increases in access to public higher education and degree production at the associate's, bachelor's, and graduate degree levels;

- B. Better preparation of students at every level for further study; production at the associate's, bachelor's, and graduate degree levels;
- C. Increased transfers from North Florida College to Florida A&M University;
- D. Reduced time to earn or complete degree for both associate's and bachelor's degree students;
- E. Other measures of strategic importance to the state of Florida's educational and economic progress.

II. FAMU and NFC agree to collaborate in innovative ways to promote expanded access for guaranteed admission for NFC Associate of Arts (AA) graduates and selected Associate of Science (AS) graduates to agreed-upon Florida A&M University baccalaureate programs consistent with university policy;

- A. Possible modifications of transfer admission criteria, for graduates of NFC, where appropriate, to develop a true two plus two pathway model;
- B. A sense of concurrent enrollment status for NFC students enrolled in identified transfer plans to include university advisors assigned to these students. A FAMU ID will also be issued to NFC Ignite students which would provide access to the Library, recreational centers, sporting events, etc. A picture ID must be provided by NFC Ignite students.
- C. Expansion of FAMU financial aid resources to NFC students to support two-plus-two articulation agreements. IGNITE scholarships will be awarded ranging from \$1,000 to \$4,000 based on the following criteria and available funding.

NFC Ignite students must have earned an associate of arts degree (60 completed credit hours) and

- Enroll in the IGNITE Program before earning 30 credit hours and be a member for at least 1 year
- Have a 3.3 FAMU recalculated GPA at the time of AA degree conferral date
- Must meet the transfer requirements and submit the admission application by the deadline for the Fall (by June 15<sup>th</sup>).
- Be a U.S. citizen or permanent resident
- **SCHOLARSHIP AWARDING SCALE**

3.3 GPA	\$1,000
3.4 GPA	\$2,000
3.5 GPA	\$3,000



3.6 GPA or higher	\$4,000
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- D. Exploring collaborative relationships for faculty, student services, and other key personnel for the benefit of the MOU, including identifying transitional advisors from FAMU to work closely with NFC advisors and their students throughout their AA/S progress toward admission to FAMU (i.e., visits to NFC on a regular basis to meet with advisors and students, arrange trips to FAMU for campus tours, and other special arrangements).
  - E. Both institutions will work collaboratively to schedule at least one "Presidents Day" activity in the fall or spring of each academic year at the State College or University. The activity may be a recruitment or informational fair that will be attended by recruiters, College and University students, the College and University President.
  - F. In the case that a student does not complete an AA from NFC prior to enrolling at FAMU, a reverse graduation policy will be established to transfer coursework back from FAMU to fulfill the requirements to be granted the AA from NFC.
- III. FAMU and NFC will create a specific operating plan to guide the framework of this agreement to provide a climate for planning, innovation, and capturing best practices. Routine annual collaboration among the institutions will include collaboratively establishing, publishing and reviewing specific inter-institutional admission processes, arrangements, transfer pathways, communications, operations, and staffing.
- A. Florida A&M University and North Florida College are pleased to expand the IGNITE Transfer Program to include seamless pathways into high-demand health-related fields. This enhanced partnership will provide North Florida College students with clearly defined transfer tracks into FAMU's distinguished academic programs in Health Informatics and Information Management (HIIM). See Appendix for curriculum
- IV. As part of the operating plan, FAMU and NFC will establish an interdependent arrangement for data sharing that enables deeper alignment of systems, policies, and procedures ensuring seamless and concurrent transitions for students, and advance public accountability for the results including:
- A. Working toward an information-sharing system that will allow prospective transfer students from NFC to access FAMU's degree audit system for a clear understanding of actual progress toward baccalaureate degrees.
  - B. Data sharing from FAMU to NFC will be sent to the NFC Liaison. FAMU Ignite staff

will communicate to ensure compliance. Data will include:

- An Excel spreadsheet of NFC students currently enrolled at FAMU.
- Transfer student success data by academic major to identify potential issues for course articulation (content and standards).
- Reverse transfer from FAMU institution to NFC degree programs.

C. NFC students may opt into the IGNITE Program by scanning the QR code provided via marketing materials or going to the website to become a member. The following IGNITE Transfer Program data is requested each semester from NFC:

- Name
- Contact Information (Phone number/email)
- High School/City
- GPA (high school/college)
- Major
- Attempted/Earned Credit Hours
- Anticipated Graduation Date
- Date entered Ignite Program (not all students will enter the program as freshmen)

## V. FERPA

The parties acknowledge that many student education records are protected by the Family Education Rights and Privacy Act (FERPA) and that student permission must be obtained before releasing specific student data. Both institutions agree to share and utilize student educational records for the purpose of facilitating articulation, reverse transfer, and other educational purposes as anticipated under this MOU. The parties agree to maintain strict confidentiality of student records and shall disclose such student information only upon proper authorization and pursuant to federal and state law.

## VI. DATA ANALYSIS AND INFORMATION

FAMU will provide NFC designee an annual transfer report on student participants to include collective data on retention, average GPA, and graduation status. It is the responsibility of NFC's Advising, Transfer, and Career Development department to request such data annually.

## VII. RECRUITMENT

Articulation partners may participate in recruitment efforts with NFC. Articulation partners are required to coordinate its recruiting efforts with NFC's Advising, Transfer, and Career Development department and shall comply with such procedures set for by NFC. Additionally, Articulation Partners shall only direct its recruiting efforts for those programs designated in their current MOU with NFC. Articulation partners who do not comply with this provision shall be in breach and NFC may immediately terminate this MOU. Institutional Contacts

Florida Agricultural and  
Mechanical University  
Dr. Tamar Williams  
Tamar.williams@famu.edu

North Florida College  
Mr. Phillip Wilkerson  
wilkersonp@nfc.edu

#### IV. TERMS OF THIS MOU

- A. This MOU shall take effect upon signing by the last party to sign. It shall be automatically renewed on an annual basis unless any party provides the others written notice no later than sixty (60) days prior to the expiration of the preceding term that it wishes to terminate this MOU. If any party fails to follow the terms and conditions of the MOU, as set forth herein, the other parties have the right to terminate this MOU immediately upon written notice to the others. Nothing in this section shall interfere with or prohibit a student in good standing who is making measured progress toward a degree at the time of termination from completing the relevant program and receiving the full benefit of any scholarship awarded prior to the termination date.
- B. Upon creation of the intended Articulation Agreement for specific 2+2 pathways, this MOU will become incorporated into the new Agreement.
- C. This MOU is subject to each party's continued compliance with applicable regulations and requirements of the Southern Association of Colleges and Schools (SACS) and other applicable accrediting bodies.
- D. Advertisements, press releases, flyers, and other print or electronic publicity created and disseminated by each institution regarding programs or activities related to this MOU shall be approved in advance by designated representatives of both parties.
- E. Modifications, additions, or deletions from this MOU must be in writing and signed by any parties.

**Florida Agricultural and Mechanical University (FAMU)**

\_\_\_\_\_  
Provost

\_\_\_\_\_  
Date

Dr. Allyson Watson

Printed Name

**North Florida College (NFC)**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

Jennifer Humbles Page

Printed Name

Approved as to form and legal sufficiency.

*David G. Smith* 01/07/2026

Associate General Counsel

Date

Florida A&M University



**APPENDIX**  
**FLORIDA A&M UNIVERSITY**  
**SCHOOL OF ALLIED HEALTH SCIENCES**  
**DIVISION OF HEALTH INFORMATICS AND INFORMATION MANAGEMENT**  
**CURRICULUM MAP**  
**2025-2026**

**Pre-Professional Curriculum: FRESHMAN YEAR**

<b>Fall Semester</b>		<b>Semester Hours</b>
ENC 1101	Freshman Communicative Skills I	3
MAC 1105	College Algebra or MGF 1130 Mathematical Thinking	3
BSC/CHM/MCB	Any approved biology or chemistry with lab	4
HSC 1000	Orientation to Health Science	1
POS 2041	American National Government or AMH 2020 U.S. History 1865-Present	3
		<b>14</b>

<b>Spring Semester</b>		<b>Semester Hours</b>
ENC 1102	Freshman Communicative Skills II	3
HUM 2020	Historical Survey I or (ARG 2000, LIT 2110, MUL 2010, PHI 2010, THE 2000)	3
BSC 1005	Biological Science (with lab) OR BSC 1010 General Biology I (w/lab) or	4
AMH 2091	Introduction to African American Studies <b>OR</b> AFA 3104 The African American Experience	3
PSY 2012	Intro to Psychology OR any approved social science in General Education list	3
		<b>16</b>

**SOPHOMORE YEAR**

<b>Fall Semester</b>		<b>Semester Hours</b>
BSC 2085	Anatomy & Physiology I (w/lab)	4
Humanities	Any approved humanities course from statewide core course list (Fall 2025 list refer to catalog)	3
CGS 2060C	Computer Literacy I or MAN 2543 Introduction to Business Systems	3
ACG 2021	Financial Accounting Prin.	3
SPC 1017	Fund. of Speech <b>OR</b> SPC 2608 Public Speaking	3
		<b>16</b>

<b>Spring Semester</b>		<b>Semester Hours</b>
BSC 2086	Anatomy & Physiology II (w/lab)	4
ACG 2071	Managerial Accounting Prin.	3
MAN 3025	Principles of Management	3
STA 2023	Introduction to Probability and Statistics	3
		<b>13</b>

**\*Professional Curriculum: JUNIOR YEAR**

<b><u>Fall Semester</u></b>		<b>Semester Hours</b>
HIM 3006	Foundations in Health Information Management (w/lab)	3
HIM 3437	Pathophysiology I	3
HSA 3110	Org. & Adm. Of Health Care Facilities	3
HSC 3535	Medical Terminology	3
HIM 3930	Professional Development I	1
		<b>13</b>

<b><u>Spring Semester</u></b>		<b>Semester Hours</b>
HIM 3116	Quality Management in Health Services (w/lab)	3
HIM 3626	Health Statistics and Research	3
HIM 3438	Pathophysiology II	3
HIM 4866	Database Management and Research	3
		<b>12</b>

<b><u>Summer Semester</u></b>		<b>Semester Hours</b>
HIM 3806	Professional Practice Experience I	1
HIM 4465	Healthcare Informatics (w/lab)	3
HIM 3016	Legal Aspects in Health Information Management	3
		<b>7</b>

**SENIOR YEAR**

<b><u>Fall Semester</u></b>		<b>Semester Hours</b>
HIM 4226	Clinical Classifications and Terminologies I (w/lab)	3
HIM 4306	Human Resource Management (w/lab) (combine with HIM 4344)	3
HIM 4656	Health Information Systems (w/lab)	3
HIM 4426	Health Information Privacy and Security	3
		<b>12</b>

<b><u>Spring Semester</u></b>		<b>Semester Hours</b>
HIM 3276	Healthcare Reimbursement Functions & Payment Systems	3
HIM 4286	Clinical Classifications and Terminologies II (w/lab)	3
HIM 4344	Leadership in Information Governance (combine with HIM 4306)	3
HIM 4816	Professional Practice Experience II	1
HSC/HIM/HSA	Upper Division Approved Elective	2
		<b>13</b>

<b><u>Summer Semester</u></b>		<b>Semester Hours</b>
HIM 4932	Seminar	1
HIM 4933	Professional Development II	1
HIM 4838	Management Internship	3
		<b>5</b>

Professional Curriculum Total Credits  
Hours

120

61 Total Credit