

MINUTES: March 11, 2014

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Dr. Bill Brothers
Ms. Dawn Gunter
Mr. Ricky Lyons
Mr. Billy Washington
Mr. Gary Wright

ABSENT: Ms. Sharon Benoit
Mr. Brantly Helvenston

STAFF PRESENT: Ms. Cissy Adleburg
Mr. Andy Barnes
Dr. Sharon Erle
Ms. Cindy Gaylard, Recording Secretary
Mr. Isaac Goyette
Mr. Scott Hubert, Audio Visual Technician
Mr. Bill Hunter
Mr. Skip James
Ms. Amelia Mulkey
Ms. Mary Anne Wheeler

Mr. Bruce Leinback, Board Attorney

The meeting was called to order by Mr. Williams, who led the group in the pledge of allegiance to the flag, and Mr. Washington gave the opening prayer.

MOTION: (Mr. Lyons/Ms. Gunter) That the District Board of Trustees approves to adopt the agenda as adjusted at the meeting. The motion carried unanimously.

MOTION: (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves the minutes of the February 18, 2014 regular Board meeting as presented. The motion carried unanimously.

MOTION: (Dr. Brothers/Mr. Wright) That the District Board of Trustees approves the agreements between NFCC and the following clinical facilities, incorporating the changes discussed for the agreement with Winn Dixie Stores, Inc.; and Addendum No. 1 to the agreement with CVS Pharmacy, Inc. contingent upon the approval of CVS Pharmacy, Inc.:

- North Florida Pharmacy (Lake City) Main

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- North Florida Pharmacy (Lake City) West
- North Florida Pharmacy (Madison)
- Winn Dixie Stores, Inc.
- CVS Pharmacy, Inc.
- Cheek and Scott Drugs, Inc.
- North Florida Pharmacy (Mayo)

After an overview by Dr. Erle and Attorney Leinback, the motion carried unanimously.

MOTION: (Mr. Lyons/Dr. Brothers) That the District Board of Trustees approves the following personnel recommendations:

- Hiring of Patricia Saunders as the Coordinator for the XCEL-IT Grant Program (Professional – 12 months)
- Hiring of Heather Barton, RN, as the Clinical Coordinator for the Allied Health Program (Professional – 12 months)
- Hiring of Paula McCullers as the College Prep English/Reading Instructor (Faculty – 9 months)
- Hiring of Dale Hackle as the Director of Physical Plant (Administrator – 12 month)

After an overview by Mr. Hunter, the motion carried unanimously.

MOTION: (Dr. Brothers/Mr. Washington) That the District Board of Trustees approves to advertise changes/additions to the Policy Manual for the following policies as presented but with the revised language for Policy 4.67 as discussed at the meeting:

- 1.06 District Board of Trustees – Powers and Responsibilities (Changes to Current Policy)
- 4.67 Firearms and Weapons Prohibitions (New Policy)
- 4.179 Sexual Harassment (New Policy)
- 4.180 Harassment (Changes to Current Policy)

After an overview by Mr. Hunter and Attorney Leinback and discussion by the Board, the motion carried unanimously.

MOTION: (Mr. Lyons/Ms. Gunter) That the District Board of Trustees approves the warrant list for February 2014. After an overview by Ms. Mulkey, the motion carried unanimously.

The Revenue and Expenditure Report for February 2014 was presented as information item, as was the Statement of Account, and Ms. Mulkey gave an overview.

Mr. Barnes reported that the NFCC Foundation awarded approximately \$2,000.00 in scholarships at the NFCC Preview event and has partnered with the Office of Recruitment to

actually go to the high schools and make a production of the delivery of the scholarships. He said they went to Lafayette High School and were welcomed into the classroom to award a \$250.00 scholarship to a student there, and they will be going to Taylor and Hamilton Counties on Thursday and are presently working to schedule going to Suwannee and Jefferson Counties.

PRESIDENT’S HIGHLIGHTS

2/19	Meeting with Kim McDougal House Higher Education Committee Presentation Meeting with Speaker Weatherford
2/25	Scholarship Check Presentation from Greenville Country Christmas
2/27	Meeting with DeeDee Rasmussen of Florida Campus Compact re: Service Learning at NFCC
3/01	NFCC Preview Event Foundation Alumni Brunch
3/06	NFCC Open Council
3/07	Hosted VSU President William McKinney and Team re: Articulation Signing
3/10	Meeting with Sam Stalnaker of North Florida Career Pathways Consortium re: NFCC Rejoining Consortium
Upcoming:	
3/13-14	Council Of Presidents Meetings
3/17-21	NFCC Spring Break

President Grosskopf discussed performance funding and distributed copies of the latest report using the most recent data available showing that North Florida Community College is tied with Valencia College as being the highest performing college in the state.

ATTORNEY TIME

Attorney Leinback distributed copies of a Settlement Agreement between the Department of Health and North Florida Community College. He gave an overview and requested the Board’s approval of the agreement.

MOTION: (Dr. Brothers/Mr. Washington) (Ms. Gunter recused herself from voting due to a conflict of interest since she is an employee of the Florida Department of Health.) That the District Board of Trustees approves the State of Florida Division of Administrative Hearings Settlement Agreement between Department of Health and North Florida Community College as presented by Attorney Leinback. After an overview by Attorney Leinback, the motion carried upon the vote of Dr. Brothers; Mr. Lyons; Mr. Washington; Mr. Williams; and Mr. Wright. (Ms. Gunter agreed to complete a Conflict of Interest form to be kept on file in the President’s Office.)

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Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on April 15, 2014, at 5:30 p.m. at the North Florida Community College Board Room.

The meeting adjourned at 6:00 p.m.

Respectfully submitted,

John Grosskopf
President

Michael R. Williams
Chair

/cmg