# Date

**Meeting Time**

**AM or PM?**

10/15/14

3:30

PM

# Work Group Information

Work Group Name

Meeting Location

Faculty Senate

Library DLL Room

Note taker's E-mail Address

Meeting Purpose

NFCC Work Group Meeting Minutes

hogank@nfcc.edu

Monthly Meeting

Meeting Facilitator/Chair

Daniel Harris



# Members in Attendance:

Daniel Harris

Roberta Lacefield Jay Welch

Mike Stine Gunter Maresch Elias Paulk Francis Agama Philip Taylor

Bonnie Littlefield

Tolu Jegede

Barbara McCauley

Francis Agama

David Palomino

GUESTS

Kay Hogan

Phillip Wilkerson

**Agenda Items**

1) Approval of Minutes

2)

3)

Old Business

1. Institutional Effectiveness/SACS Update, Susan Taylor
2. Revision of the Instructor Evaluation Process

New Business

a) New Course Proposal: Intro to Humanities – Dr. Barbara MCauley

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1. New Course Proposal: Intro to Physics – Dr. Guenter Maresch
2. New Course Proposal: Intro to Environmental Science, Bonnie Littlefield
3. New Course Proposal: Intro to Literature – Tolu Jegede

**Review/Discussion of Previous Action Items**

Action Item #1 Minutes from September meeting approved

Action Item #2 Institutional Effectiveness/SACS Update, Susan Taylor

Action Item #3 New Course Proposals

# Progress of Previous Action Items

|  |  |  |  |
| --- | --- | --- | --- |
|  | In Progress | Tabled | Completed |
| Previous | Action | Item | 1 |  |  |  |
| Previous | Action | Item | 2 |  |  |  |
| Previous | Action | Item | 3 |  |  |  |
| Previous | Action | Item | 4 |  |  |  |
| Previous | Action | Item | 5 |  |  |  |

**Discussion Points for New Action Items**

 2) Old Business

 a)SACS update – Kay Hogan thanked faculty on behalf of Susan Taylor for their enthusiasm and work during the on-site visit last week. The visit went extremely well with very few recommendations.

 b) Revision of the Instructor Evaluation Process

Phillip Taylor moved to accept revisions. Jay Welch seconded the motion. Motion carried.

3) New Business

President Grosskopf asked the Faculty Senate consider allowing the Instructor of the Year to serve as Faculty Marshal. Faculty Marshals are

Usually the faculty member with the most years of service. Unanimous agreement without formal motion.

1. Course Proposal: Intro to Humanities – Dr. Barbara McCauley

COURSE DESCRIPTION:

Emphasizing the reasons for and humanity of creativity, this bridge course to the humanities encourages student appreciation of the humanities through experience and exploration of resources in some or all of the following: literature, art (various media), philosophy, religion, music, film, television, dance, architecture, drama, photography. Pre-requisite: ENC 1101.

This course will help students meet their General Education core requirements while also serving as a bridge to Humanities courses.

Motion to accept Intro to Humanities made by Jay Welch and Seconded Michael Stine by. Motion Passed.

b) New Course Proposal: Intro to Physics – Dr. Guenter Maresch

This course provides a basic introduction to physics with a minimum of mathematics. It is intended for those students not majoring in engineering or the physical sciences, and will give the student a basic qualitative and quantitative understanding of the principles and concepts of the physics of mechanics, electricity and magnetism, and an introduction to atomic physics with emphasis how the physicist approaches a problem of describing the nature in terms of physical theories and experimental tests.

PHY 1020C is a face-to-face one-semester course, which requires both, a classroom equipped with computer and projection devices as well as a white board, and a laboratory with lab tables, where student teams can perform their activities. The existing physics hybrid classroom with 24 seats at desks, and six lab tables with 24 chairs is sufficient to accommodate the new course; no new basic resources are needed.

EXPECTED STUDENT LEARNING OUTCOMES:

1. Demonstrate an understanding of the scientific method.

2. Demonstrate a conceptual understanding of physics.

3. Be able to solve fundamental problems in physics.

4. Be able to explain the application of fundamental laws in physics and how they relate to current theories.

5. Be able to read and interpret scientific data reported in graphical and other mathematical formats.

Motion to accept Intro to Physics made by Bonnie Littlefield and seconded Michael Stine by. Motion Passed.

1. c)New Course Proposal: Intro to Environmental Science – Bonnie Littlefield

EVR 1001 INTRODUCTION TO ENVIRONMENTAL SCIENCE Three Credits, Three Hours Hybrid - Online, Lecture & Testing. (Fall & Spring). Topics covered include pollution (air, water, pesticide, chemical dumps), overpopulation, ozone destruction, global climate change, habitat destruction, loss of rain forests, and endangered species. The biological impact as well as proposed solutions will be addressed. This course includes examples of applied science in the world today. Students who plan to pursue a degree in environmental science should consider EVR 1001 for General Education science credit.

EXPECTED STUDENT LEARNING OUTCOMES: Students will be able to:

1. Demonstrate an understanding of the scientific method through the production of a lab report.

2. Demonstrate a mastery of the unifying concepts of the environmental and biological sciences.

3. Interpret scientific data reported in graphical and other mathematical formats.

This course will be used as a general education course. This replaces the BSC 1050 course number. The course currently has an enrollment to support two classes. For students going into environmental science this course would be a prerequisite.

Motion to accept Intro to Environmental Science made by Bonnie Littlefield and seconded Gunter Maresch Motion Passed.

d) New Course Proposal: Intro to Literature – Tolu Jegede

This course will present an overview of major genres in literature, including fiction, drama, and poetry. Students will not only study the relationship between form and content but also interpret and analyze literature as a response to the human condition. This course meets general education requirements for the A.A. degree.

EXPECTED LEARNING OUTCOMES:

1. Students will analyze reading selections as appropriate to the time period, specified geographical location, and the assignment.

2. Students will demonstrate understanding of appropriate college level research practices, methods, and presentation as learned in ENC 1101 and ENC 1102, the pre-requisites of this course.

3. Students will demonstrate the ability to write a college level essay in answer to a prompt

Discussion centered upon how to make the content of this course different than the content of ENC 1102. Great care should be taken to make sure content of the courses did not overlap.

Motion to accept Intro to Literature with modification in the description to “genres of literature” in the course description made by Jay Welch and Seconded by Phillip Taylor. Motion Passed. Final syllabus to be presented to Faculty Senate in Spring 2015.

Daniel Harris reminded faculty in November:

Dr. Erle wanted a decision to establish what courses in our curriculum beyond the core that will be offered for the institutional Gen. Ed. requirements. It is not required for the institution to offer all of the core courses but we do have to accept them as transfer credits.

Dr. Erle will leave it up to the faculty if they would like to handle this departmentally.

# Meeting Summary - Task Assignments

Action Item 1

Motions: Motion to accept **Introduction to Humanities** made and Seconded. Motion Passed.

Motions: Motion to accept **Introduction to Physics** made and Seconded. Motion Passed.

Motions: Motion to accept **Introduction to Environmental Science** made and Seconded. Motion Passed.

Motions: Motion to accept **Introduction to Literature** made and Seconded. Motion Passed.

Task Assignments-

Establish what courses in our curriculum beyond the core that will be offered for the institutional Gen. Ed. requirements.

It is not required for the institution to offer all of the core courses but we do have to accept them as transfer credits.

Dr. Erle will leave it up to the faculty if they would like to handle this departmentally.

**Date of Next Meeting**

**Next Meeting Time**

**AM or PM?**

11/12/14

3:30

PM

# Location of the Next Meeting

Library DLL